



GOVERNMENT GRANTS FOR WORKPLACE ELECTRIC VEHICLE CHARGING INFRASTRUCTURE

The WA Government is driving a brighter energy future. We are providing \$15 million of grants to co-fund the cost of electric vehicle (EV) charging infrastructure. The Charge Up Workplace Grants are designed to make it easier and more cost effective for small to medium enterprises, not-for-profit organisations and local government authorities to install EV charging equipment at their workplace.

Application checklist

This application checklist is designed to help you gather the information needed to submit your application on the [application portal](#).

Applicant Information

Be prepared to share the following information

1	Contact Details of a person within the organisation authorised to make the funding request (Name and Position, Address, Phone Number, Email Address)
2	Organisation Name
3	Organisation Type (small or medium enterprise, local government, or not-for-profit) <i>Refer to page 19 of the Guidelines for more information on eligible organisation types.</i>
4	ABN
5	Primary organisation address (e.g. head office)
6	Indicate whether the organisation has outstanding debts to Government and/or if it is subject to serious investigation and/or prosecution action.

Site Information

Be prepared to share the following Information for **each site** (up to 5 sites)

7	Site address and a name for the site
8	Indicate whether the site is located in the Greater Perth area or Regional WA. <i>To help determine whether installation funding is capped at \$5,000 or \$10,000 for the site.</i>
9	Completed Landowner Consent form (if applicable) <i>This is required where the land on which the charger will be installed is owned by someone other than the applicant.</i>
10	Copies of detailed quote(s) for each site for: <ul style="list-style-type: none">• Approved EV Charger/s (hardware)• Approved software from an approved supplier• Installation costs To make sure your quotes show the right information, see commercial quote requirements <i>Quotes can be uploaded in number of formats including pdf, word, jpeg (most photos taken on a phone are a jpeg file)</i>

11		The total costs, as shown on your quote(s), for hardware, software and installation.
12		The number of EV chargers already installed at the site (if any)
13		Whether the site uses solar energy or GreenPower
14		Who will use the EV Charger(s) <i>Visitors, employees and/or fleet vehicles</i>
15		The operating hours of the site
16		The time of day the charger will be used <i>Applicants will select from the following time band; Daytime charging (9am-5pm) Overnight (9pm-9am) and/ or evening peak (5pm-9pm). If 5pm-9pm is selected, applicants will be asked to provide extra information via written response.</i>
17		An opportunity to provide a written description about charger use at the site. This is optional but encouraged.
18		Indicate if the EV charger will be listed online to be found by members of the general public.

Potential Electricity Bill Increases

The below is not required for your application form and is included as a reminder only.

19		Contact your electricity retailer (e.g. Synergy) to discuss potential electricity bill impacts. This includes seeing if the new EV charger/s are likely to increase your site's maximum electricity demand in a way which changes your electricity tariff.
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